



Singapore Scouts

Chief Scout
His Excellency
MR S R NATHAN
President of the Republic of Singapore

President
MR NOEL HON C. C.

Chief Commissioner
MR NICHOLAS TANG

4 July 2008

To: The Cub Scout Leaders
Cub Scout & Extension Cub Scout Packs

Thru': School Principals / Sponsoring Authorities

Dear Sir/Madam,

NOMINATIONS FOR THE AKELA AWARD 2008

Greetings! On behalf of the Singapore Scout Association, the Cub Scout Programme Council is pleased to announce that the application for the Akela Award 2008 is now open to all Cub Scout and Extension Cub Scout Packs. This top award is applicable only to Cub Scouts who had completed all the necessary requirements specified for the Arrows' Progress Awards as well as for The Akela Award before the closing date.

2 **Nomination Form For Akela Award 2008, Group Nomination Form For Akela Award 2008** and **Instructions For Nominations Of Akela Award 2008** are attached for your immediate necessary actions.

3 Please read the attached "**Instructions For Nominations Of Akela Award 2008**" carefully before nominating your suitable candidate(s). You are required to register your candidate(s) by filling out the "**Group Nomination Form For Akela Award 2008**" and email to: hq@scout.org.sg and cc to: madelene.seow@gmail.com and clarencehoe@hotmail.com. Kindly guide your candidate(s) through filling-out all the necessary particulars in the prescribed nomination form and ensure all relevant photocopy of the certificates (e.g. STC, Arrow Awards, Rank, Appointments etc), original copy of the Cub Scout Record Book, Cub Scout Log Book and other relevant documents (e.g. testimonials, letter of character reference etc.) are submitted together. Upon submission of nomination form, any items missing or left out would be deemed as incomplete and shall be rejected.

4 The closing date for application is **Saturday, 23 August 2008**. All original forms and the above-mentioned documents have to be submitted to the Programme Executive **before 1700hrs on 23 August 2008**. Any late submissions received after the closing date/time will not be entertained and be rejected immediately.

5 Please direct any queries to me via email: madelene.seow@gmail.com or Tel: 96174657 (Hp).

Thank you.

Yours-in-Scouting

Madelene Seow
Cub Scout Programme Commissioner

(This is a computer generated letter, no signature is required)

The Singapore Scout Association

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The Singapore Scout Association National Programme Council



INSTRUCTIONS FOR NOMINATION OF AKELA AWARD 2008

1. Before applying to be an Akela Award's Candidate, a Cub Scout must have completed:
 - a) the Bronze, Silver and Gold Arrows' Progress Awards as well as The Akela Award
 - b) the First Aid Proficiency Badge.
 - c) a NPC approved Sixers Training Course (STC) conducted at District/Area Level.
 - d) a minimum 6 months term of leadership either as a Senior Sixer, Sixer and Assistant Sixer.
2. The qualifying period is valid until 31 August 2008. If the Candidate does not complete all of the above requirements before this day, he/she is automatically disqualified.
3. The Candidate must turn 12 years old on / before 31 December 2008. Candidates who will be above 12 years old and below 13 years old before 31 December 2008 will be considered on case-by-case basis. District Commissioner will be required to write officially for such request to the Cub Scout Programme Commissioner by email.
4. Nomination opens on **Friday, 4 July 2008** and the closes on **Saturday, 23 August 2008**.
5. **Group Nomination Form For Akela Award 2008 (Form AAGN)**
Group Scout Leader / Cub Scout Leader will be required to email the **Form AAGN** to: hq@scout.org.sg and cc to: madelene.seow@gmail.com and clarencehoe@hotmail.com.
6. **Nomination Form For Akela Award 2008 (Form AAN)**
Group Scout Leader / Cub Scout Leader will be required to guide your Candidate(s) through filling-out all the necessary particulars in the **Form AAN** and ensure all relevant photocopy of the certificates (e.g. STC, Arrow Awards, Rank, Appointments etc), original copy of the Cub Scout Record Book, Cub Scout Log Book and other relevant documents (e.g. testimonials, letter of character reference etc.) are submitted altogether. Upon submission, any items missing or left out would be deemed as incomplete and shall be rejected immediately.
7. **Cub Scout Record Book**
Group Scout Leader / Cub Scout Leader will be required to ensure your Candidate(s) submit(s) the original copy and also ensure that endorsement and date items completed for every Arrow progress award and Akela Award are accurate and correct.
8. **Cub Scout Log Book**
Candidate(s) will be required to submit the original copy. This personal log book will described the activities and personal reflections from the day he/she joined Scouting which led to the completion of the different stages of the badges schemes and endorsed by the Cub Scout Leader. A total Score of 50 marks will be based on 20 for presentation, 20 for content (skills & knowledge) and 10 for reflection of learning (process). Candidate(s) will be required to have a final Score 35 & above (70%) to be considered as 'Passed'. Those who cannot fulfill the passing Score will not be allowed to re-do the log book and will be considered as 'Failed'.
9. **Submission To SSA HQ**
Group Scout Leader / Cub Scout Leader will be required to ensure all original forms and the above-mentioned documents are endorsed by the School Principal / Sponsoring Authority before submitting. Please submit personally to the Programme Executive **before 1700hrs on 23 August 2008**. Any late submissions received after the closing date/time will not be entertained and be rejected immediately.

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The Singapore Scout Association National Programme Council



10. **Certification of District Commissioners**
SSA will compile all nomination forms and inform respective District Commissioner (DC) concerned to come and certify your selected Candidates. Your DC will be required to check all submissions are in order and sign to the Programme Executive before the closing date, **23 August 2008 at 1700hrs.**
11. **Parents/Guardians of Selected Candidates**
Group Scout Leader / Cub Scout Leader will be required to inform the parents/guardians of selected Candidates. However, should there be any queries, parents/guardians are to direct through the Group Scout Leader / Cub Scout Leader and not directly to the SSA.
12. We have appointed the Akela Award Assessment Team (AAAT) to check all nomination forms received through the SSA. The appointed AAAT will consist of the representative members from each District and Area Council to be Area Assessors to assess the Candidates. Therefore, we regret only those short listed candidates will be informed and required to attend an informal interview conducted by the appointed AAAT at the SSA HQ during the school holidays in **September 2008.** During the informal interview, successful candidates will be assigned a project and are expected to consistently demonstrate the practice of the Scout Promise, Law and Motto. Candidates will be assessed on leadership, character, Scouting experience, Scouting skills, and having a resilient attitude toward Scouting. More details will be advised at a later date.
13. **Akela Award Project**
This is a requisite of attaining the award. Only candidates who successfully complete the Project will be presented the Akela Award. The appointed Area Assessor will meet, brief and inform dateline for Candidates on their projects. If Candidates are unable to complete the project, he/she will not be eligible for the award. However, if Candidates who are unable to complete the project due to unforeseen circumstances (i.e. serious illness/injuries), he/she will be allowed to attempt the project in the following year. A proof of such unforeseen circumstances is required to write in officially with attached relevant documents and at the approval and discretion of the SSA HQ.
14. **Final Results & Overall Assessment**
The final panel of judges will consist of the members from the appointed Area Assessors, the Cub Scout Programme Commissioner and the respective District Commissioners concerned. The results and decisions of the ACC (Programme), Cub Scout Programme Commissioner and the appointed AAAT are final. All Candidates will be notified of their final results in writing. The SSA will not entertain any form of appeals from unsuccessful Candidates or person(s) related to the Candidates.
15. **Akela Award Presentation Ceremony 2008**
All successful candidates of the Akela Award 2008 will be required to attend a compulsory rehearsal for the Badge Presentation Ceremony two weeks before the Akela Award Presentation Ceremony. The badge must be sewn on the uniform before the Akela Award Presentation Ceremony. The date of the Akela Award Presentation Ceremony is **8 November 2008.** Parents, Cub Scout Leaders, Group Scout Leaders, Principals/Sponsoring Authorities and respective District/Area Commissioners will be invited to grace and witness this special ceremony. Akela Award certificates and plaques will be given to all the successful candidates on that day.
16. Should you have any further queries, please email me at: madelene.seow@gmail.com.

Thank you.



THE SINGAPORE SCOUT ASSOCIATION

1 Bishan St 12 Singapore 579808

Tel: 6259 2858 | Fax: 6259 2118 | Website: www.scout.org.sg | Email: hq@scout.org.sg



NOMINATION FORM FOR AKELA AWARD 2008

Instructions

1. This form requires recommendations from your CSL, GSL, Sponsoring Authority and District Commissioner.
2. Nomination must be accompanied with certified true copies of documents tendered.
3. Nomination must be submitted to the SSA HQ by **23rd of August 2008 at 5 pm.**

Passport Size Photograph in Scout Uniform
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A. Nominee's Personal Particular (All Information must be type / pen written)

Full Name:		
NRIC No:	Date of Birth:	Sex:
Country of Birth:	Nationality:	Race:
Home Address:		Postal Code:
Telephone No: (Home)	(Mobile)	
Email Address:		
Present School:		
Present Scout Group/Pack:		Date Joined:

B. Details Of Training Records (Please attach relevant duplicates of certificates/letters/testimonials)

Leadership Appointments	Certificate/Reference No.	Date Appointed
1 Assistant Sixer		
2 Sixer		
3 Senior Sixer		
Courses/Awards Completed	Certificate/Reference No.	Date Awarded
1 Silver Arrow Award		
2 Gold Arrow Award		
3 Bronze Arrow Award		
4 First Aid Course		
5 Sixers Training Course		

C. Details Of Akela Award Training Records (Please attach original Cub Scout Record Book)

Outdoor Challenge (Do at least 4 activities)	Venue	Date Completed
1		
2		
3		
4		
Adventure Challenge	Venue	Date Completed
1		
2		

All Rounder Skill Proficiency		Venue	Date Completed
1			
2			
3			
4			
Sharing Together		Venue	Date Completed
1			
2			
3			
Helping to Lead (Do at least 2 activities)		Venue	Date Completed
1			
2			

D. Submission By Group Scout Leader/Cub Scout Leader (Please attached separate sheet if space is insufficient)

Comments: _____

Name: _____ Signature / Date _____

E. Endorsement By School Principal/Sponsoring Authority

I am aware that the above-mentioned Cub Scout from my school/scout group/pack is applying for the Akela Award and recognises that it is the highest award possible to be awarded to a Cub Scout.

Name: _____ Signature / Date _____

F. Certified Correct By District Commissioner

Name: _____ Signature / Date _____

OFFICIAL USE ONLY

Registration No.: AA / 2008 /	Received By / Date Stamp	Checked By Cub Scout Programme Council	
Project Title / Given on	Project Received On	Project Assessed By	
Recommendations By Cub Scout Programme Commissioner This nomination is: <input type="checkbox"/> Recommended <input type="checkbox"/> Not Recommended Name: _____ Signature / Date _____			
Approval By ACC (Programme) This nomination is: <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved Name: _____ Signature / Date _____			

GROUP NOMINATION FORM FOR AKELA AWARD 2008

Pack Name (if any): _____ **Email:** _____
Name of Akela: _____ **Area:** _____
District: _____ **Email:** _____
Name of District Commissioner: _____ **Email:** _____
School: _____ **Email:** _____
Name of Principal: _____ **Fax No.** _____
School Address: _____
School Postal Code: _____

Candidates' Particulars

S/N	Full Name	NRIC	DOB	Email	Mailing Address	Postal Code	Home	Mobile
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
13								
14								
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