



# Singapore Scouts

## VENTURE SCOUT SECTION

### THE FRANK COOPER SANDS AWARD FOR THE YEAR 2009

Name of Venture Scout Unit \*: \_\_\_\_\_ District: \_\_\_\_\_

Name of School: \_\_\_\_\_ Total No. of Ventures \_\_\_\_\_

Name of Leader-in-Charge: \_\_\_\_\_ Date Submitted: \_\_\_\_\_

• **IMPORTANT : THIS FORM IS FOR THE USE BY VENTURE SCOUT SECTION ONLY**

• **SCORE SHEETS**

- Note: (1) *These SCORE SHEETS must be carefully and fully completed by the Unit Leader and **ENDORSED BY THE SPONSORING AUTHORITY** before submission to the District Commissioner concerned.*
- (2) *The DC is responsible for the checking and verifying the entries/points on the SCORE SHEETS with the relevant documents for final endorsement.*
- (3) *The duly certified SCORE SHEETS must be submitted to the HQ by **2<sup>nd</sup> February 2010**.*

### PART 1

S/N	ITEM	DESCRIPTION	Max. Points	CRITERIA	TOTAL POINTS	REMARKS
1	<b><u>Membership</u></b> Membership must last for at least 6 months, otherwise not eligible for points. Members who attend less than 25% meetings/activities are not eligible for points.	Total No. of Eligible members : _____	<b>150</b>	7.5 points per member  Units with more than 25 members will get 10 bonus points		
2	<b><u>Unit Meetings</u></b> (1) Number of Regular Unit Meetings held (meeting where attendance is below 75% will not be allowed points)  (2) Unit Outdoor Activities - Camps and Outdoor Activities organised by the Unit where at least 60% attendance. not to be duplicated with events given points for Unit meetings and for later categories	No. of Unit Meetings at least 2 hrs per meeting _____  ( give details of dates, place and attendance in a schedule and attach to this Form). 1. _____ 2. _____ 3. _____ 4. _____ 5. _____ 6. _____ 7. _____ 8. _____	<b>120</b>	5 points per meeting  7 Points per Activity per Day		

S/N	ITEM	DESCRIPTION	Max. Points	Points	TOTAL POINTS	REMARK
3	<u>a. Unit Administration &amp; Performance</u>  Registration of Unit Submission of Job Week Returns Submission of Donation Draw Returns	Date :-	15	Meet deadline – 5 points per item. 1 point to be deducted for every week late after deadline.		
	<u>b. Adult Leader Involvement *</u>  Name of Registered VSL/AVSL	Name of Committee, Course or event served.	15	Served as Member of a HQ Standing Committee, as a Commissioner or Trainer– 3 points. Served as Member of a HQ Ad Hoc Committee – 2 pts. Served as Member of a National, Area, District Course/Event – 2 pts Chairman of committee or course or event –1 add'l pt. Have attended ULTBC- 2 pts ULTAC – 3 pts Wood Badge – 4 pts		
	<u>c. Unit Initiative</u>	List programme, activities or other ideas initiated by the Unit. Unit may attach a schedule to give fuller details.	10	1 to 5 points may be awarded per initiative		
4	<u>Campfires</u>  Participation at invited campfires. Include District, Area and National campfires.	List Host Units (mark with an * if performance or item put up) :- 1. _____ 2. _____ 3. _____ 4. _____ 5. _____	20	3 points per campfire (attended by at least 5 venture scouts).  2 additional points per campfire if an item/performance put up.		
5	<u>District/Area/National Events &amp; Courses</u> <i>(State the events &amp; dates)</i> i) _____ ii) _____ iii) _____ iv) _____ v) _____ vi) _____ vii) _____ viii) _____ ix) _____ x) _____ xi) _____ xii) _____	No. of participants and no. of days _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	150	35 marks per member per event or course per day. Total marks divided by total membership = points		

S/N	ITEM	DESCRIPTION	Max. Points	Points	TOTAL POINTS	REMARK
6	<p><b><u>International</u></b></p> <p><b><u>a. Overseas Jamborees/ Exchange Programme ( Scout Events )</u></b> (State the events &amp; dates)</p> <p>(i) _____</p> <p>(ii) _____</p> <p>(iii) _____</p> <p>(iv) _____</p>	<p>No. of participants and no. of days</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	30	<p>a. 35 marks per member per day of event.</p> <p>Total marks divided by total membership = points</p>		
	<p><b><u>b. Other Overseas Trips</u></b></p> <p>Overseas Activities carried out by the Unit e.g. Mt Ophir trip</p>			<p>b. 25 marks per member per day of event.</p> <p>Total marks divided by total registered membership = points</p>		
7	<p><b><u>Training</u></b></p> <p><b>7a. Progress &amp; Proficiency Badges</b></p> <p><b>Venture Scout Section</b></p> <p>i) Venture Standard _____</p> <p>ii) Leadership Prof Badge _____</p> <p>iii) Skill Prof Badge _____</p> <p>iv) Activity Prof Badge _____</p> <p>v) Responsibility Prof Badge _____</p> <p>vi) Service Prof Badge _____</p> <p>vii) Citizenship Prof Badge _____</p> <p>viii) Personal Devt Prof Badge _____</p> <p>ix) Self Reliance Prof Badge _____</p> <p>x) President's Scout Award _____</p> <p>xi) Other proficiency badges _____</p> <p><b>NYAA</b></p> <p>i) Bronze _____</p> <p>ii) Silver _____</p> <p>iii) Gold _____</p> <p><b>7b. Job Week</b></p>	<p>No. of Venture Scouts with</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>total no. _____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Total earning of Unit = \$ _____</p> <p>Average Earning \$ _____</p>	200	<p>Venture Std – 100</p> <p>Each of the 8 Prof Badge that leads to the Venture Cord –20 additional marks</p> <p>PSA – an additional 50 marks</p> <p>Other Prof badges - 10 marks each badge.</p> <p>NYAA</p> <p>Bronze – 100</p> <p>Silver – 200</p> <p>Gold – 300</p> <p>Total marks divided by total membership = points.</p>		
			50	<p>One point per average one dollar earned.</p> <p>* the top Unit will get an additional 10 bonus points, the 2<sup>nd</sup> and 3<sup>rd</sup> best Units will get 5 bonus points each.</p>		
08	<p><b><u>Fund Raising</u></b></p> <p><b>Donation Draw</b></p>	<p>Total earning of Unit = \$ _____</p> <p>Average Earning \$ _____</p>	50	<p>1.2 point per average one dollar earned.</p> <p>* the top Unit will get an additional 10 bonus points, the 2<sup>nd</sup> and 3<sup>rd</sup> best Units will get 5 bonus points each.</p>		

S/N	ITEM	DESCRIPTION	Max. Points	Points	TOTAL POINTS	REMARK
09	<p><b><u>Competitions</u></b></p> <p><b><u>A. Area/District</u></b></p> <p>1<sup>st</sup> in the following events:-            _____            _____            _____</p> <p>2<sup>nd</sup> in the following events:-            _____            _____            _____</p> <p>3<sup>rd</sup> in the following events:-            _____            _____            _____</p> <p>Other non-winning participants in the following events:-            _____            _____            _____            _____</p>	List the no of participants for each event :-	40	<p><u>First Place</u></p> <p>Team events            No of participants X 10 pt  <b>(up to max of 40 pts per team)</b></p> <p>Individual events 20 pt</p> <p><u>Second Place</u></p> <p>Team events            No of participants X 7 pt  <b>(up to max of 28 pts per team)</b></p> <p>Individual events X 14 pt</p> <p><u>Third Place</u></p> <p>Team events            No of participants X 4 pt  <b>(up to max of 16 pts per team)</b></p> <p>Individual events X 8 pt</p> <p>Non winning participants            2 points per participant  <b>(up to max of 10 pts per event)</b></p>		

S/N	ITEM	DESCRIPTION	Max. Points	Points	TOTAL POINTS	REMARK
	<p><b><u>B. National Competitions</u></b></p> <p><b><u>1st in the following events:-</u></b>            _____            _____            _____</p> <p><b><u>2nd in the following events:-</u></b>            _____            _____            _____</p> <p><b><u>3rd in the following events:-</u></b>            _____            _____            _____</p> <p><b><u>Other non-winning participants in the following events:-</u></b>            _____            _____            _____            _____            _____</p>	List the no of participants for each event :-	<b>60</b>	<p>First Place            Team events            No of participants X 15 pt  <b>(up to max of 60 pts per team)</b>            Individual events 30 pt</p> <p>Second Place            Team events            No of participants X 10 pt  <b>(up to max of 40 pts per team)</b>            Individual events X 20 pt</p> <p>Third Place            Team events            No of participants X 6 pt  <b>(up to max of 24 pts per team)</b>            Individual events X 12 pt</p> <p>Non winning participants            2 points per participant  <b>(up to max of 10 pts per event)</b></p> <p>In competitions where there is only one Champion per competition, Units will get an additional <b>30</b> bonus pts if they win 2 championships, and <b>20</b> bonus pts if they win one and a top 3 placing in another, and <b>10</b> bonus pts if they get 2 top 3 placings.</p>		
<b>10</b>	<p><b><u>Community &amp; Other Services</u></b></p> <p>Exclude any service that is done as part of Community Service requirement in Venture Standard and Venture Cord requirements.</p> <p>Exclude service for own Group activities.</p> <p>Include service to School. Community, service scout for scout events, courses and competitions.</p>	List the services provided and the no. of participants for each service :- _____ _____ _____ _____ _____ _____ _____	<b>100</b>	<p><b>15</b> marks per participant per service per day</p> <p>total marks divided by total membership = points</p>		
<b>TOTAL POINTS AWARDED :</b>						

**PART II**

To: District Commissioner ( \_\_\_\_\_ )

Date: \_\_\_\_\_

District: \_\_\_\_\_

Submitted by: \_\_\_\_\_  
Name of Unit Leader in charge

\_\_\_\_\_  
Signature

**ENDORSEMENT BY SPONSORING AUTHORITY :**

Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Signature : \_\_\_\_\_

Certified Correct by : \_\_\_\_\_  
Signature of District Commissioner

**PART III**

**RECOMMENDATION**

Gold

Silver

Bronze

No Award

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

## **EXPLANATORY NOTES AND GUIDE TO FILLING UP THE FORM**

Each type of activity/section is given a certain weightage, and a maximum score for each section. This is to ensure that Units are balanced in their programme and do not use one or two sections to obscure the deficiencies in other sections.

- It is **VERY IMPORTANT** that Venture Scout Units submit the Form by **2<sup>nd</sup> February 2010**.
- Results will be released by **30 April 2010**.
- Any appeal has to be made within 14 days after notification to the respective units.
- Forms that are not properly endorsed by the Sponsoring Authority and the District Commissioner will also be rejected.

## **HOW TO FILL IN THE FORM**

### • **BONUS POINTS**

Please note that Bonus points are introduced this year for certain categories to reward Units who do exceptionally well in this areas. These bonus points will be added to the maximum points allowed

### • **DECIMAL POINTS**

Calculate your scores to one decimal point for each section.

## **1 MEMBERSHIP**

7.5 points are given for every Venture Scout that qualifies. To qualify, a Venture Scout needs to be a member of the Unit for at least 6 months that year. This means that any Venture Scout who had resigned or joined late and therefore has less than 6 months membership for the year will not be given points.

Any Venture Scout whose attendance shows that he is absent for 25% or more of the Unit meetings and activities will not be given points.

The maximum score for this section is 150 points. This means that even if you have 25 members who qualify, you will only get 150 points and not more.

## **2 MEETINGS**

Regular Unit meetings are given 5 points per meeting. To qualify as a Unit meeting, there must be attendance of at least 75% of the total membership. Meetings can be held in school or outdoors or a member's home. The duration of each meeting must be at least 2 hours.

Outdoor Activities organised by the Unit includes events like Unit Camp, Unit Hike or Canoeing or Cycling, Environmental project, or trips overseas etc. These must be Unit level activities attended by at least 60% of the members. This does not include visits to exhibitions, attending concerts, taking part in school sports day etc. 7 points are given per day of the event e.g. a 3-day Unit camp will earn 12 points.

Example: A Venture Scout Unit that holds 12 Unit meetings, has a 4-day camp in June, a hike in December will have  $12 \times 5 + 4 \times 7 + 1 \times 7 = 95$  points.

The maximum score for this section is 120 points.

## **3a. UNIT ADMINISTRATION**

Fill in the date of Submission of Registration, JobWeek Return and Donation Draw. 3 points are given if registration or returns are submitted by the dateline given, with deductions for late submissions. Maximum score is 15 points.

### **3b. ADULT LEADER INVOLVEMENT**

Fill in the name of the Unit Leaders and list their involvement in District, Area or HQ. Please include the names of the **registered VSL or AVSL ONLY** and not other leaders helping in other Units in your Group. The relevant Commissioners will be asked to verify the involvement of the leaders. Appointments as ADC, DC, Area Staff Commissioner or HQ Commissioner also entitles the Unit Leader to points. Active Trainers of the National Training Team gets point by virtue of their appointment but will not get further points for running national training courses.

Leaders who have undergone Unit Leader Basic or Advance courses, or have been awarded the Woodbadge are also entitled to points, even if they have attended these courses many years ago. These points are not cumulative (i.e do not add the points for the Basic together with the Advance course).

Maximum score for this Section is 15 points.

### **3c. UNIT INITIATIVE**

Units that have organized or carried out certain programme or activity or special project in the year, which they think is deserving of special mention can list them down for the committee to consider giving them points. Schools that offer their premises as host for certain Scouting activities may also get points under this Section. A maximum of 10 points can be awarded under this Section.

### **4 CAMPFIRES**

3 points are awarded for each campfire attended by at least one 5 Venture scouts. If the Venture scouts put up an item, e.g a skit, a song or a dance, 2 additional points are awarded for that campfire. Where items are put up, marked it with an asterisk \*. You have to state the host. Example :-

1. SJI	3 points
2. ACS(I)*	5 points
3. Area Campfire*	5 points
Total	13 points

The maximum score for this section is 20 points. So attending 10 campfires will not give you 30 points.

### **5 DISTRICT/AREA/NATIONAL EVENTS & COURSES**

The points given here are for participation and not services as organisers, committee members or lecturers etc. The latter will earn points under Community Service Section. The marks earned by the Ventures will be divided by the Unit membership.

The maximum score for this Section is 150 points

### **6 INTERNATIONAL**

To encourage Venture Units to send Venture Scouts for overseas activities such as Forums, Expeditions, Community Projects, Exchange Programmes and Jamborees, points are given under this Section.

The maximum score for this section is 30 points.

### **7 TRAINING**

#### **7a. PROGRESS & PROFICIENCY BADGES**

A Venture gets 100 marks when he attains the Venture Standard. After that, each proficiency that leads to the Venture Cord will earn him an additional 20 marks. By the time he gets all 8 proficiency and obtains the Venture Cord, he would have 260 marks. When he gets the PSA, he will get another 50 marks, making his total 310 marks.

Total Marks for the Unit is to be divided by the Total Unit membership to get the points.

Example : Unit has 8 Venture Scouts

Scout A –Venture Standard, 2 proficiency	140
Scout B – Venture Standard, 3 proficiency	160
Scout C- Venture Standard, 5 proficiency, NYAA Bronze	300
Scout D- Venture Cord, NYAA Silver	460
Scout E- PSA, NYAA Silver	510
The other 3 have not obtained the Venture Standard yet	0
The marks scored would be 1570	
Total Points = $1570 / 8 = 196$	

The maximum score for this Section is 200 points.

## **8 FUND RAISING**

Points are given for average earnings per Venture Scout. The maximum score for this Section is 50 points for the Donation Draw. Bonus points of 10 and 5 are given to the top 2 best Units respectively.

## **9 COMPETITIONS**

Points are given here for participants of the competitions. Mere attendance will not get you points here. However, if you participate but did not win any prizes, you can still get points. So encourage more Venture Scouts to take part, even if they did not think they will win as efforts are rewarded. A Venture Scout who takes part in 3 events at District or Area competitions and did not win any still gets 6 marks! The total marks scored will be divided by the total membership to get the points.

For the National Pioneering Competition, Gold Awards are equivalent to a first placing, Silver for a second placing and Bronze for a third placing.

The maximum total score for Section 9 is 40 for District/Area Competitions and 60 points for National Competitions.

## **10 COMMUNITY SERVICE**

List the community service provided and the no. of Venture Scouts involved in each of the service. 15 marks are given per Venture Scout per day of service. Total marks are to be divided by the total membership to give you the points.

Service done as part of the progress badge requirements are not to be included.

The maximum score for this Section is 100 points.

## **IMPORTANT : MINIMUM REQUIREMENTS**

To qualify for the Gold Award, the Unit cannot score below **100 points** for Sections 1 (**Membership**) and **60 points** for Section 2 (**Meetings**) and no less than **150 points** for Section 6 (**Training**). These are the **minimum requirements**. In order for Units to achieve the Gold, Silver and Bronze Awards respectively, they must also achieve overall scores as follows:-

**Gold – 800 points,**  
**Silver-700 points,**  
**Bronze-500 points**

The Award Committee reserves the right to moderate the scores.

Units should continue to do their best to give each and every scout a first class programme and the best memories of scouting.

All the best in your Scouting endeavors.

**THE SINGAPORE SCOUT ASSOCIATION**  
**10 November 2009**